



## BOOK-WRITING PREPAREDNESS WORKSHEET

**BOOK TITLE:** (3 possible options, if you're uncertain)

### WRITING PLAN:

**Deadline: June 14, 2021**

Total Word Count Goal

Daily Word Count Goal

Days & Hours You'll Work

	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
Hours							

### WRITING NEEDS

Location:

Environment:

Tools:

## READINESS CHECKLIST

- Completed Outline
- Workspace identified/cleared/organized
- Tools (computer/notebooks, etc.) obtained
- Accountability/DND conversation with family/housemates
- Personal calendar updated to reflect schedule
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